

Notice of Meeting

Orbis Joint Committee



Date & time
Friday, 12 October
2018 at 2.00 pm

Place
Members' Conference
Room, County Hall,
Penrhyn Road,
Kingston upon
Thames, Surrey, KT1
2DN

Contact
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Chief Executive
Joanna Killian

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Joss Butler on 020 8541 9702.

Members of the Committee

Cllr Helyn Clack (Surrey County Council) (Co-Chairman)
Cllr David Elkin (East Sussex County Council) (Co-Chairman)
Cllr Denise Turner-Stewart (Surrey County Council)
Cllr Bob Standley (East Sussex County Council)
Cllr Andrew Wealls (Brighton & Hove City Council)
Cllr Leslie Hamilton (Brighton and Hove City Council)

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES OF THE PREVIOUS MEETING

(Pages 5
- 10)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PROCEDURAL MATTERS

a MEMBERS' QUESTIONS

The deadline for Members' questions is 12pm four working days before the meeting (08/10/18).

b PUBLIC QUESTIONS

The deadline for public questions is seven days before the meeting (05/10/18).

5 ORBIS JOINT COMMITTEE FORWARD PLAN

(Pages
11 - 14)

To review and agree the Committee's Forward Work Programme.

6 AUGUST BUDGET MONITORING

(Pages
15 - 42)

To provide an update to the Joint Committee on the financial position of Orbis at the end of August 2018.

7 ORBIS PERFORMANCE MONITORING (Pages 43 - 50)
To provide an update on key performance metrics within the partnership.

8 SCC TRANSFORMATION PROGRAMME (Pages 51 - 68)
Surrey County Council is undertaking a large scale transformation programme to address identified performance, financial and organisational culture issues to improve service delivery to residents and value for money.

The key components of the programme include a Vision for Surrey in 2030, a refreshed approach to partnership work, the development of 'Deals' with the community, full business cases for critical service areas and enabling functions, revised financial systems, processes and practices and a culture audit and change programme.

9 SERVICE UPDATE - PROCUREMENT (Pages 69 - 74)
The Procurement Service has been operating under a jointly appointed Head of Procurement & Commissioning since September 2013 and began operating under an integrated Senior Management Team in April 2015 (this delivered 23% savings against the previous combined costs for Tier 2 and 3 for Procurement).

In April 2017, the integration of the ESCC and SCC procurement functions completed. Not only was this designed to reduce costs (£345k budget savings for 17/18, 11% of the operating budget) but the restructure offered the opportunity to also provide a broader 'cradle to grave' offer with a greater emphasis on the development of longer term category strategies to support commissioning; alongside a supplier and contract management focus to ensure value for money (VFM) is delivered through the lifecycle of our contracts.

Furthermore, a move away from small specialist teams, to wider professional groupings, offered the potential to use resource more flexibly and efficiently across teams and between authorities, as well as offering the possibility for improved knowledge sharing.

It is now nearly 18 months since this model went live (the formal integration of the BHCC has now also recently completed) and this paper offer the opportunity to assess the extent to which this ambition has been realised.

10 DATE OF THE NEXT MEETING
The next meeting of the Orbis Joint Committee will be held on 21 January 2019.

Joanna Killian
Chief Executive
Published: Thursday, 4 October 2018

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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